



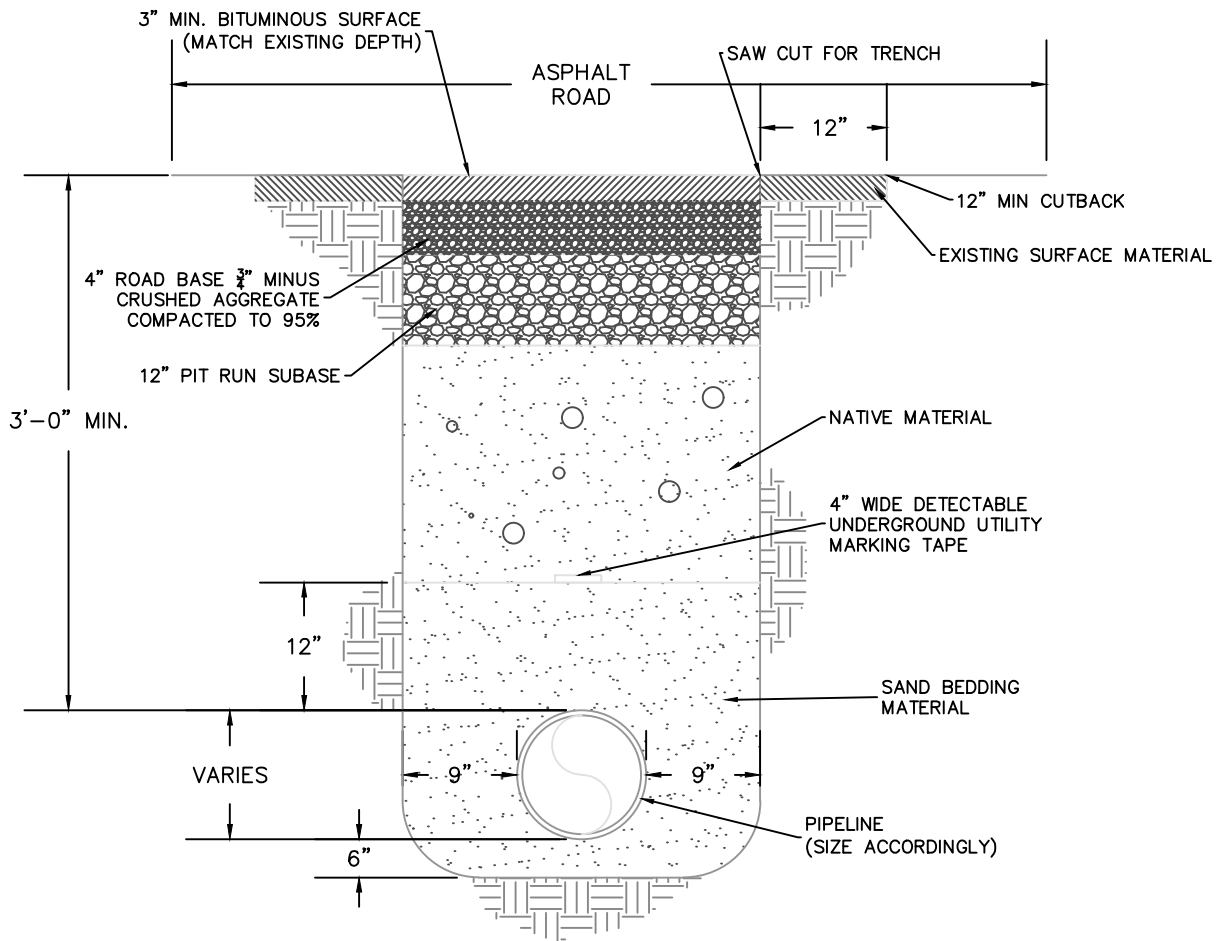
ENCROACHMENT/CUT PERMIT

Requirements for an encroachment/cut permit:

1. Date: _____
2. Applicant Name: _____ Phone Number: _____
3. Address of permit: _____
4. Name of licensed Contractor: _____ Phone Number: _____
5. **Bond:**
Square footage of trench: _____
Bond amount: \$ _____
Non-refundable Inspection Fee \$200.00
Total amount: \$ _____
City Engineer – _____
Bore _____ Open Cut _____
Public Works Director – _____
6. Encroachment Bond:
 - a. Based on square footage of trench (City Engineer to determine sf before permit is granted)
 - b. \$200 non-refundable inspection fee
 - c. ½ of the bond released upon completion
 - d. ½ of the bond released after 1-year warranty period (responsibility of the Contractor to request bond release after warranty period)
7. Maximum time of completion is 30 days from when the road is cut
 - a. Failure to complete patch within the 30 days will be forfeiture of bond
 - b. During this time, it is the responsibility of the Contractor to maintain trench
8. No weekend digs
 - a. Public Works Department must be notified prior to dig
 - b. Digs must be performed Monday – Friday during work hours
 - c. No weekend or holiday digs
9. Time Extension:
 - a. Extensions will only be granted to the time of year and availability of hot mix (winter months for emergencies)
 - b. Temporary patch may be required until hot mix is available
 - c. Responsibility of the Contractor to maintain trench
10. Compaction Test required
 - a. 95% compaction test required by certified testing agency
 - b. Test results must be verified before hot mix is installed
11. Warranty Period of 1 year
 - a. Contractor to guarantee patch for a 1-year warranty period
 - b. If the patch settles, it is the responsibility of the Contractor to replace patch at Contractor's expense
12. Requirement to boring under a road will be at the discretion of the City of Preston

Paved Roadway Trench Standard Drawing:

1. Contractor to saw cut width of trench
2. Install connection
3. Install sand/bedding material 6" beneath and 12" over pipeline
4. Install native backfill, compaction in 8"-12" lifts
5. Install 12" pit run subbase
6. Install 4" road base, $\frac{3}{4}$ " minus crushed aggregate compacted to 95% compaction.
7. Before installing asphalt, Contractor shall saw cut 12" beyond first saw cut and remove existing asphalt.
8. Installation of new 3" asphalt shall abut clean saw cut.



NOTES:

1. TRENCH DETAILS INSIDE OF ASPHALT ROADS.
2. ASPHALT ROADS SHALL BE SAW CUT.

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DETAIL - PAVED ROADWAY TRENCH
 N.T.S.