

## **Sewer Connection not in a subdivision**

### Homeowner's responsibility

- Purchase a sewer connection at City Office.
  - City will determine if connection will be trenched or bored.
  - A service order is sent to the Public Works Department when the homeowner is ready for services to be installed. Service orders are created in the City's front office.
- Purchase an encroachment/cut permit.
- Submit a traffic control plan to City Engineer.
- Hire a licensed contractor to expose City sewer main.
- Call DIGLINE 1-800-342-1585. Contractor will be responsible for any damages to utilities.
- Homeowner/Contractor will be responsible for signage.
- 24-hour notice to Public Works Director before digging.
- No digging on Friday or weekends.
- Trench shall be to OSHA standard width to depth.
- Trench backfill is subject to City inspection.
- 12" dry, clean material around pipe.
- Compact imported road base every 12".
- Over cut asphalt 12" both sides of trench per encroachment permit.
- Place 3" hot asphalt and compact.
- Trench will have a 1-year warranty per the encroachment permit.
- Curb/Gutter & Sidewalk will be replaced by homeowner if needed.
- Licensed contractor to install sewer line from City sewer main to 1' behind sidewalk.
- Homeowner will maintain private sewer line from home to City sewer main.

### City of Preston's responsibility

- City will only tap sewer main when work order is received from City Clerk's office.
- After sewer main is exposed, City will tap sewer main with connection.
- Inspect trench backfill and asphalt placement.
- Sign off after project completion.

## **Water Connection not in a subdivision**

### Homeowner's responsibility

- Purchase a water connection at City Office.
  - City will determine if connection will be trenched or bored.
  - A service order is sent to the Public Works Department when the homeowner is ready for services to be installed. Service orders are created in the City's front office.
- Purchase an encroachment/cut permit.
- Submit a traffic control plan to City Engineer.
- Hire a licensed contractor to expose City water main back to water meter location.
- Call DIGLINE 1-800-342-1585. Contractor will be responsible for any damages to utilities.
- Homeowner/Contractor will be responsible for signage.
- 24-hour notice to Public Works Director before digging.
- No digging on Friday or weekends.
- Trench shall be to OSHA standard width to depth.
- Trench backfill is subject to City inspection.
- 12" dry, clean material around pipe.
- Compact imported road base every 12".
- Over cut asphalt 12" both sides of trench per encroachment permit.
- Place 3" hot asphalt and compact.
- Trench will have a 1-year warranty per the encroachment permit.
- Curb/Gutter & Sidewalk will be replaced by homeowner if needed.
- Homeowner will maintain private water line from home to City water meter.

### City of Preston's responsibility

- City will only tap water main when work order is received from City Clerk's office.
- After water main is exposed, City will tap water main with connection.
- City will install meter vault, meter, and polyline from water main to the meter.
- Inspect trench backfill and asphalt placement.
- Sign off after project completion.