

**CITY COUNCIL  
PLANNING AND ZONING  
MEETING  
September 4, 2019**

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MAYOR & COUNCIL

Mark Beckstead  
Todd Thomas  
Bradley J. Wall  
Allyson Wadsworth

STAFF

Linda Acock, City Clerk  
Kelly Mickelsen, City Treasurer  
Tyrell Simpson, City Engineer  
Shawn Oliverson, Economic Development  
Lyle Fuller, City Attorney

PLANNING & ZONING

Scott Palmer  
Steve Call  
Linda Hansen  
Chuck Chesney  
Penny Wright

OTHERS PRESENT:

Molly Johnson, LeRoy Johnson, Paula Johnson, Deborah Coleman

The combined City Council and Planning and Zoning Meeting was called to order at 6:00 P.M. by Mayor Mark Beckstead.

Section 17.28 Building Permit Survey Molly Johnson of 195 South 2<sup>nd</sup> East is asking for a change in the verbage of Municipal Code 17.28.020 L, requiring a survey of the lot for a building permit. In her circumstance, there will be no extension from any side or back of the house. The addition she is proposing will square the home, as they are adding within an alcove of the house, in the back yard.

Ms. Johnson suggested adding the sentence, "A survey may not be required if the addition is small and does not impinge on adjoining property or streets."

After discussion, it was moved by Planning and Zoning Commissioner Steve Call, and seconded by Commissioner Linda Hansen to instruct city staff and city attorney to include verbiage that may allow for the exclusion of a survey for building permits, and asked that the inclusion be presented at the September 11, 2019 Planning and Zoning meeting. The Planning and Zoning Board will then be ready to set the building permit amendment for public hearing. This received unanimous approval.

Work Meeting Minor Subdivision Ordinance Revision The city council and planning and zoning commission held a work meeting to work on revisions to the Minor Subdivision Ordinance. The Planning and Zoning Commission and the City Council discussed, and worked on, revisions to the minor subdivision ordinance. Topics include street improvements, infrastructure, allowance of multiple lot splits, allowing for extensions of the preliminary plan, and required sidewalks or payment into the sidewalk fund.

After discussion, it was moved by Councilmember Todd Thomas and seconded by Councilmember Brad Wall to instruct Attorney Fuller to make changes to the drafted minor subdivision revision, that will only allow one split of a parcel into a minor subdivision of four lots or less, remove cross-references to the major subdivision ordinance that will require the building of new streets, change wording in 16.22.010E from "may" to "shall" in reference to required sidewalk improvements or pay an appropriate amount into the sidewalk fund, and allow an extension of the preliminary plan. These revisions will be presented to the Planning and Zoning Board at the September 11, 2019 Planning and Zoning meeting, then set for public hearing. This received unanimous approval.

Planning And Zoning Adjourn It was moved by Chairman Scott Palmer and seconded by Commissioner Linda Hansen to adjourn the Planning and Zoning meeting. This received unanimous approval. Planning and Zoning was adjourned at 8:36 p.m.

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Linda Acock, Clerk

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Scott Palmer, Chairman

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Executive Session      It was moved by Councilmember Wall and seconded by Councilmember Thomas to enter Executive Session to discuss pending litigation as allowed by Idaho Code 74-206(1)(f). The vote was as follows:

Councilmember Thomas      Aye  
Councilmember Wall          Aye  
Councilmember Wadsworth    Aye

Motion passed by unanimous vote.

Enter Executive Session at 8:36 P.M.

Returned from Executive Session at 9:10 P.M.

Adjourn                  City Council meeting was adjourned at 9:10 P.M. by Mayor Beckstead.  
City Council

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Linda Acock, Clerk

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Mark W. Beckstead, Mayor